

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

SECTION 1: General Provisions (APPLICANT to read and sign):

- 1. No work of any kind may start until a permit is issued.
- 2. The permit may be revoked if any false statements are made herein.
- 3. If revoked, all work must cease until permit is re-issued.
- 4. Development shall not be used or occupied until a Certificate of Compliance is issued.
- 5. The permit will expire if no work is commenced within six months of issuance.
- 6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
- 7. Applicant hereby gives consent to the Local Administrator of his/her representative to make reasonable inspections required to verify compliance.
- 8. THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT’S SIGNATURE)_____ DATE _____

SECTION 2: Proposed Development (To be completed by APPLICANT)

NAME	ADDRESS	TELEPHONE
APPLCANT		
BUILDER		
ENGINEER		

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number and legal description (attach).

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTURAL DEVELOPMENT

ACTIVITY

STRUCTURE TYPE

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement

- Residential (1-4 Family)
- Residential (More than 4 Family)
- Non-residential (Floodproofing? Yes)
- Combined Use (Residential & Commercial)
- Manufactured (Mobile) Home (In Manufactured Home Park? Yes)

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

- Clearing Fill Mining Drilling Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Other (Please specify) _____

After completing SECTION 2, APPLICANT should submit form to the Local Administrator for review.

SECTION 3: Floodplain Determination (To be completed by the Administrator)

The proposed development is located on FIRM Panel No _____. Dated _____

The Proposed Development:

- Is NOT located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).
- Is partially located in the SFHA, but building/development is not.
- Is located in a Special Flood Hazard Area
FIRM zone designation is _____.
"100-Year" flood elevation at the site is: _____ ft. NAVD _____
 Unavailable
- Is located in the floodway.
FIRM Panel No. _____ Dated _____
- See Section 4 for additional instructions.

SIGNED _____ DATE _____

APPEALS: Appealed to Board of Appeals? Yes No
 Hearing date: _____
 Appeals Board Decision – Approved? Yes No

Reasons/Conditions: _____

SECTION 6: AS-BUILT ELEVATIONS (To be submitted by **APPLICANT** before Certification of Compliance is issued)

Provide FEMA-approved Elevation Certificate prepared by a licensed surveyor or engineer.

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement (bottom of lowest horizontal structural member of the lowest floor, excluding piling(s) and columns) is:
 _____ft. NAVD _____.
2. Actual (As-Built) Elevation of floodproofing protection is _____ft. NAVD _____.

SECTION 7: COMPLIANCE ACTION (To be completed by **LOCAL ADMINISTRATOR**).

The **LOCAL ADMINISTRATOR** will complete this section as applicable based on inspection of the project to ensure compliance with the community’s local law for flood damage prevention.

INSPECTIONS DATE: _____ BY _____ DEFICIENCIES? Yes No
 DATE: _____ BY _____ DEFICIENCIES? Yes No
 DATE: _____ BY _____ DEFICIENCIES? Yes No

SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by **LOCAL ADMINISTRATOR**)

Certificate of Compliance issued: DATE _____ BY _____