

**March 22, 2021**

**REGULAR MEETING 1**

The City Council of the City of Sherwood met for a regular meeting on March 22, 2021 at 6:00 p.m. in the Council Chambers. Those present were Mayor Virginia R. Young, City Attorney Steve Cobb, City Clerk Angela Nicholson, Council Members Brooks, Harmon, Lilly, McMinn, Heye-Townsell, Sanders, Williams and Broderick.

Council Member Tim McMinn led in prayer, and the Pledge of Allegiance was given to the flag.

Council Member Brooks, seconded by Council Member Heye-Townsell, made a motion to approve the minutes of the regular meeting on February 22, 2021 as transcribed. The roll call vote was unanimous.

Council Member Brooks, Chairman of the Advertising and Promotion Commission, stated the commission did meet. Discussion was on the Trail of Lights.

**Ordinance No. 2351, entitled, "An ordinance granting a temporary extension to holders of seasonal vendor permits; declaring an emergency; and for other purposes"** was read. Council Member Brooks explained this would be a temporary fix to the mobile food vendors until the city could prepare an ordinance that would allow classifications of seasonal and mobile food vendors. Council Member Brooks, seconded by Council Member Williams, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member Harmon, seconded by Council Member Sanders, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member Brooks, seconded by Council Member McMinn, made a motion to adopt the ordinance. The roll call vote was unanimous. The emergency clause passed with a unanimous roll call vote.

Council Member Harmon, Chairman of the Parks and Recreation Committee, stated the committee did not meet. The next scheduled meeting will be April 12, 2021 at 6 p.m. at the Bill Harmon Recreation Center.

Council Member Sanders, Chairman of the Human Resources Committee, stated the committee did not meet. The next scheduled meeting will be April 1, 2021 at 5:30 p.m. at the Bill Harmon Recreation Center.

City Attorney Steve Cobb stated that there is legislation being considered at the State level regarding home occupation businesses. Council Member Harmon stated he spoke with Planning Commission Chairman Rob Middleton and the State legislation should not affect this ordinance. Council Member Harmon, seconded by Council Member Heye-Townsell, made a motion to send the proposed ordinance entitled, "*An ordinance amending certain definitions and provisions of the Sherwood Zoning Code regarding Home Occupations and for other purposes*" back to the Planning Commission. Council Member Harmon recommended amendments to Section 1 A 3 regarding commodities sold upon the premises. Council Member Harmon this section excludes home-based businesses, such as Amway, Arbonne, Avon, eBay etc. and Section 1 A 4 regarding no use of commercial vehicles and no parked vehicle to serve as advertising for home occupations. Council Member Harmon stated that he would like to amend this section to allow small independent contractors the ability to have one commercial vehicle at the home. Council Member Heye-Townsell recommended amendments to Section 1 A 11 to allow more than one (1) customer vehicle to be parked at the home. Council Member Broderick recommended an amendment to Section 1 C 4 regarding Federal Firearm License (FFL) dealers, to allow online sales. Council Member Williams asked that consideration be made on the passage of this ordinance after the State has passed their legislation.

Mayor Young announced that the Engineering and Permits Department is mailing a postcard out regarding the new sign ordinance.

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Robert Campbell, Director of the Sherwood Senior Citizen Center, gave the council an update on the activities at the Senior Citizen Center.

Council Member Lilly, Chairman of the Street Committee, stated the committee did meet.

**Ordinance No. 2352, entitled, "An ordinance appropriating funds to the 2021 Engineering Capital Budget for the purchase of a vehicle; declaring an emergency; and for other purposes"** was read. Council Member Harmon, seconded by Council Member Heye-Townsell, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member Brooks, seconded by Council Member Heye-Townsell, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member McMinn, seconded by Council Member Brooks, made a motion to adopt the ordinance. The roll call vote was unanimous. The emergency clause passed with a unanimous roll call vote.

**Resolution No. 5-2021, entitled, "A resolution adopting the Pulaski County Multi-Jurisdictional Hazard Mitigation Plan for City of Sherwood, Pulaski County, Arkansas; and for other purposes"** was read. Council Member Harmon, seconded by Council Member Williams, made a motion to adopt the resolution. The roll call vote was unanimous.

**Ordinance No. 2353, entitled, "An ordinance amending the 2020 General Fund Budget Ordinance No. 2280, the 2020 Street Fund Budget Ordinance No. 2281, the 2020 Wastewater Budget Ordinance No. 2282, the 2020 Advertising and Promotion Commission Budget Ordinance No. 2277, and the 2020 1% Sewer Sales Tax Budget Ordinance No. 2283; declaring an emergency; and for other purposes"** was read. Council Member Harmon, seconded by Council Member Lilly, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member Brooks, seconded by Council Member McMinn, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member Lilly, seconded by Council Member Sanders, made a motion to adopt the ordinance. The roll call vote was unanimous. The emergency clause passed with a unanimous roll call vote.

City Attorney Steve Cobb asked for suspension of the rules to place on the agenda a proposed ordinance entitled, "*An ordinance appropriating funds to allow participation in the E-Cite and E-Crash Data Grant Program*" and a proposed ordinance entitled, "*An ordinance regarding the mask mandate as set forth in Ordinance 2309, modifying or repealing said ordinance and for other purposes.*" Council Member Harmon, seconded by Council Member McMinn, made a motion to suspend the rules and place the two ordinances on the agenda. The roll call vote was unanimous.

**Ordinance No. 2354, entitled, "An ordinance appropriating funds to allow participation in the E-Cite and E-Crash Data Grant Program; declaring an emergency; and for other purposes"** was read. Sherwood Police Department Captain Kel Nicholson addressed the council explaining that this is a \$272,600.00 grant that has been awarded to the Sherwood Police Department. The grant would allow the police department to purchase computer equipment to be installed in the police vehicles allowing officer to enter and obtain needed information. The ability to have the computers in the vehicles would also decrease the time an officer has to report to the station to write reports or turn in citations and/or accident reports. Sherwood Grant Writer William "Bill" Beasley addressed the council and explained the court has agreed to use Court Automation funds for the matching portion of the grant. The 10% match would only cost the city \$27,600.00. Council Member Heye-Townsell, seconded by Council Member Sanders, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the

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second time. Council Member Heye-Townsell, seconded by Council Member McMinn, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member Heye-Townsell, seconded by Council Member Sanders, made a motion to adopt the ordinance. The roll call vote was unanimous. The emergency clause passed with a unanimous roll call vote.

**Ordinance No. 2355, entitled, “An ordinance regarding the mask mandate as set forth in Ordinance 2309, modifying or repealing said ordinance and for other purposes”** was read. Council Member Williams asked if a business wishes to continue requiring masks would the business still have that authority. City Attorney Steve Cobb stated Arkansas Municipal League has stated that businesses would still have that authority. Council Member Lilly, seconded by Council Member Harmon, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member Harmon, seconded by Council Member McMinn, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member Brooks, seconded by Council Member Lilly, made a motion to adopt the ordinance. The roll call vote was unanimous. Mayor Young stated that this ordinance will be parallel to what the Governor decides for the state regarding masks.

Under new business:

City Attorney Steve Cobb asked Council Member Heye-Townsell if she wrote her newsletter or was it a collaboration and where could he find the documents that supports the comment regarding the Maryland Project that reads “The City assured that this ordinance was legal by the administration- the mayor, the city attorney, and all municipal officials.” Council Member Heye-Townsell stated that when she was on the Street Committee the committee was told at that time the ordinance was legal and could be used.

Council Member Heye-Townsell requested that a workshop be held regarding the East – West Corridor Study that ARDOT and Metroplan are sponsoring.


Mayor Young announced that City Engineer Richard Penn has reached out to ARDOT for help in the area of Highway 107 near the Retirement Center of Arkansas and Wal-Mart Neighborhood Market in reference to the recent (and past) pedestrian accidents.

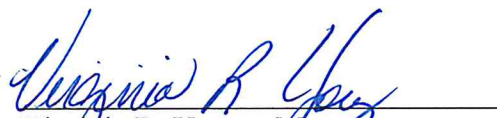
Mayor Young made the following announcements:

- Great American Cleanup, Saturday, April 17, 2021 at 8:30 a.m. at Henson Park
- 501 Day, Saturday, May 1, 2021 at the Sherwood Entertainment District, Country Club Road from 5-9 p.m.

No further business, Council Member Brooks, seconded by Council Member Heye-Townsell, made a motion to adjourn at 6:41 p.m.

**ATTEST:**

  
Angela Nicholson, City Clerk

  
Virginia R. Young, Mayor