

Sherwood Board of Zoning Adjustment Minutes

June 13th, 2023 – 6:00 p.m.

2201 E. Kiehl Avenue, Sherwood, AR 72120

Rob Middleton, Chairman

Agenda Items

1. Call to Order
2. Roll Call
 - Martin
 - Middleton
 - Gillham
 - Jones
 - Abernathy
3. Approval of February 14th, 2023 Meeting Minutes
 - Martin made a motion to approve the February 14th, 2023 meeting minutes.
 - Gillham seconded the motion.
 - Jones abstained. Martin, Middleton, Gillham and Abernathy voted to approve the February 14th, 2023 meeting minutes.
4. Amend Bylaws.
 - Chairman explained the proposed changes:
 - Article I – Proposed to change “and regulation” because the rules and the conduct of the meeting is not a regulation.
 - Article VII, Section 2 – Proposed to change having a meeting in June, September and December, he feels it would be better to have a meeting quarterly. By state law, the Board only has to meet one time a year, but City ordinance requires the Board to meet once a quarter. Chairman explained that May, August and November made more sense to him.
 - Section 5 – The language regarding the minutes of the meeting seemed awkward. Chairman feels that everything in Item B was confusing and not necessary.
 - Article IIIV – The majority of the members present would be more clear to state “an affirmative vote by three members”

because a majority is required to make action in a quasi-judicial board.

- Article IX. Section 2 – Adding this section for the Swearing in of Testimony; this has been done but it was never in the bylaws.
- Article X – The records are held in the Planning, Permitting, and Inspections Department not at City Hall.
- Article XI – He questioned having a super majority to amend the Bylaws. Chairman stated that this may have been intended that a few members would not be allowed to change the Bylaws without having most of the members approve.
 - Jones stated that in Article IIIV, a quorum consists of three members and the affirmative vote should consist of three members. So, anything that comes to the Board, three people would have to agree on it.
 - Martin confirmed.
 - Jones feels like the language is not clear on that part.
 - Jones inquired about the change to Article XI.
 - Chairman stated that it could be an affirmative vote of at least three members.
 - Jones stated that would apply if a quorum exists or not. But the article is quorum and required votes for passage, so that would be fair.
 - Chairman reviewed the Bylaws and found that this meeting would be for the discussion and the next meeting can be to discuss and then vote to approve amendments.

5. Old Business

6. New Business

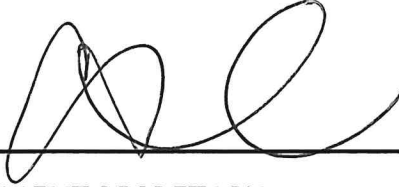
7. Adjournment

- Gillham made a motion to adjourn.
- Martin seconded the motion.
- Unanimous roll call vote to adjourn.

PASSED AND ADOPTED THIS 11th DAY OF July, 2023.

Robert L. Henderson

BOARD OF ZONING ADJUSTMENT CHAIRMAN



BOARD OF ZONING ADJUSTMENT SECRETARY