

October 25, 2021

REGULAR MEETING 1

The City Council of the City of Sherwood met for a regular meeting on October 25, 2021, at 6:00 p.m. in the Council Chambers. Those present were Mayor Virginia R. Young, City Attorney Steve Cobb, City Clerk Angela Nicholson, Council Members Brooks, Harmon, Lilly, McMinn, Heye-Townsell, Sanders, Williams, and Broderick.

Council Member Tim McMinn led in prayer, and the Pledge of Allegiance was given to the flag.

Council Member Brooks, seconded by Council Member Sanders, made a motion to approve the minutes of the regular meeting on September 27, 2021, and the special called meeting on October 11, 2021, as transcribed. The roll call vote was unanimous.

Mayor Young opened discussion for the September 2021 financials. No comments were made.

Council Member Brooks, Chairman of the Advertising and Promotion Commission, stated the commission did meet.

Ordinance No. 2392, entitled, "An ordinance establishing regulations for the Privilege Licensing, Advertising and Promotions (A&P) Permit, and the establishment of Mobile Food Vendors and Seasonal Food Vendors in the City of Sherwood, Arkansas, repealing certain ordinances; and for other purposes" was read. Council Member Brooks explained the edits made to the ordinance, and this will be the first reading of the ordinance as amended. Council Member Harmon, seconded by Council Member Brooks, made a motion to amend the ordinance to read Section 3 instead of Section 33. The roll call vote was unanimous. The ordinance was read for the first time as amended. Council Member Harmon, seconded by Council Member Council Member Brooks, made a motion to suspend the rules and place the ordinance on the second reading as amended. The roll call vote was unanimous. The ordinance was read for the second time as amended. Council Member Harmon, seconded by Council Member Sanders, made a motion to suspend the rules and place the ordinance on the third and final reading as amended. The roll call vote was unanimous. The ordinance was read for the third time as amended. Council member Brooks, seconded by Council Member Williams, made a motion to adopt the ordinance as amended. The roll call vote was unanimous.

Council Member Harmon, Chairman of the Parks and Recreation Committee, stated the committee did meet.

Resolution No. 24-2021, entitled, "A resolution changing the fee structure for the rental of Parks and Recreation Facilities" was read. Council Member Lilly stated that he felt the \$100 fee for changing the original rental date was excessive. Council Member Harmon and Parks and Recreation Director Darren Austin explained the reason behind the park's rental changes. Council Member Harmon, seconded by Council Member McMinn, made a motion to amend the fee structure on the resolution from *"Add a \$100 fee for changing original rental date"* to *"Add \$100 fee for changing the original rental date within a 90-day period."* The roll call vote was unanimous. Council Member Harmon, seconded by Council Member Lilly, made a motion to adopt the resolution as amended. The roll call vote was unanimous.

Council Member Sanders, Chairman of the Human Resources Committee, stated the committee met two times. The next meeting will be November 4, 2021, at 5:30 p.m. at the Bill Harmon Recreation Center.

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Mayor Young gave a historical background of the Economic Developer position. Mayor Young stated the Economic Developer position would be employed under the city administration.

Ordinance No. 2393, entitled, "An ordinance creating an Economic Developer Position in the City of Sherwood Administration Department; declaring an emergency; and for other purposes" was read. Council Member Broderick inquired if a certification of training would be required. Mayor Young stated that salary would be based upon experience. Council Member Lilly inquired what the ROI would be on an Economic Developer. Council Member Williams stated that it is about the relationships that an Economic Developer builds with businesses. Council Member Harmon stated the city has partnered with the Chamber in recent years and as part of the agreement the city has budgeted to help with costs such as office space, phones, etc. Council Member Harmon stated that bringing the position in house would be economical for the city. Council Member Broderick asked if the city would still partner with Retail Strategies. Council Member Brooks stated the contract was not renewed. Council Member Brooks, seconded by Council Member Harmon, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member Brooks, seconded by Council Member Heye-Townsell, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member Harmon, seconded by Council Member Sanders, made a motion to adopt the ordinance. The roll call vote was unanimous. The emergency clause passed with a unanimous roll call vote.

Ordinance No. 2394, entitled, "An ordinance amending the Official Zoning Districts Map and for other purposes (Longstreth Addition)" was read. Robert Middleton, Chairman of the Sherwood Planning Commission, stated the Planning Commission voted to recommend the requested amendment and the proposed zoning would be consistent with the intent of the Land Use Plain in the Sherwood Vision 2040. Council Member Harmon, seconded by Council Member Heye-Townsell, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member Heye-Townsell, seconded by Council Member McMinn, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member Heye-Townsell, seconded by Council Member McMinn, made a motion to adopt the ordinance. The roll call vote was unanimous.

Council Member McMinn, Chairman of the Senior Citizen Committee, stated the Senior Citizen Center is doing well. The monthly meals and bingo are well attended. The Senior Center will do Thanksgiving meal in the middle of November. The center will host the Sherwood employee appreciation fish fry in December 16, 2021.

Council Member Lilly, Chairman of the Street Committee, stated the committee did meet. City Engineer Richard Penn updated the council on the status of the sales tax bond street projects. The next committee meeting falls on Veteran's Day, which also is a city holiday. Determination for the November 2021 meeting will be made later.

City Attorney Steve Cobb suggested that the proposed resolution entitled, "*A resolution adopting a policy of ethics for the City of Sherwood, Arkansas*" be

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tabled thirty days. Council Member Heye-Townsell introduced a new code of ethics policy for review from the council that is more consistent with the needs of the City of Sherwood. Council Member Lilly, seconded by Council Member Williams, made a motion to table the resolution until November 2021 council meeting. The roll call vote was unanimous.

Resolution No. 25-2021, entitled, "A resolution finding the structure located on Parcel #22S0010011300, commonly known as 111 Robin Lane, also known as E ½ NW SE SW MPDA BEG 200'N of SW COR E100' N100' W100' to POB, Pulaski County, Arkansas, to constitute a public nuisance" was read for the second time. The resolution was tabled at the September 2021 council meeting. Code Enforcement Supervisor Sheila Reynolds addressed the council and informed them that the owner of the property has not made any attempts to clean up the property. The owner has secured some areas, but there are other areas that are still unsecured. The owner stated he had placed the property for sale on Facebook and Market Place. Council Member Brooks, seconded by Council Member Lilly, made a motion to adopt the resolution. The roll call vote was unanimous.

Council Member Brooks asked about the status of the condemnation on Claremont. Ms. Reynolds stated the property has been reinspected and has signs of some cleanup, but there is still no electricity. The owner has obtained an attorney and that is the only information she has at this time.

Ordinance No. 2395, entitled, "An ordinance certifying to the Pulaski County Clerk the rate of taxation to be levied by the City of Sherwood, Arkansas, on the taxable Real and Personal Property for tax year 2021; declaring an emergency; and for other purposes" was read. Council Member Harmon, seconded by Council Member Brooks, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member Brooks, seconded by Council Member Williams, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member McMinn, seconded by Council Member Brooks, made a motion to adopt the ordinance. The roll call vote was unanimous. The emergency clause passed with a unanimous roll call vote.

Resolution No. 26-2021, entitled, "A resolution to establish an American Rescue Plan Act of 2021 (ARPA) Fund for the City of Sherwood, Arkansas, and a budget for the fund; and for other purposes" was read. Mayor Young explained this ordinance follows federal guidelines. Mayor Young stated the Treasury Department guidelines are less restrictive with the funds. Council Member Brooks, seconded by Council Member Heye-Townsell, made a motion to adopt the resolution. The roll call vote was unanimous.

Under old business:

Council Member Broderick asked if there would be an impact on the chamber with the city not sharing the costs. Mayor Young stated she has spoken with the current and incoming Chamber President and agreed that the city should fulfill the budget commitment for the remaining of 2021. Council Member Brooks stated the contract with the Chamber is renewed on an annual basis.

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Under announcements:

Mayor Young stated the December 2021 council meeting falls on a city holiday. Council Member Williams, seconded by Council Member Harmon, made a motion to move the December 2021 council meeting to December 20, 2021. The roll call vote was unanimous.

Mayor Young made the following announcements:

- Leaf vac will begin November 1, 2021, and run through January 31, 2022
- City Hallow will be Saturday, October 30, 2021, beginning at 4:00 p.m. at City Hall Complex
- Sherwood Christmas Parade is Saturday, December 4, 2021, at 2:00 p.m.
- Sherwood Trail of Lights will open November 19, 2021, with a ceremony beginning at 5:30. The Trail of Lights will be open nightly at 6:00 p.m.

Council Member Brooks announced that entrance to the Trail of Lights has been changed to DJ Hudson to help with traffic issues on Bear Paw.

Council Member Heye-Townsell asked if the city would be redistricting the wards. Mayor Young stated the GIS personnel in the Engineering Department is currently working on this.

City Engineer Richard Penn introduced the new City Planner Shelby Schmittou.

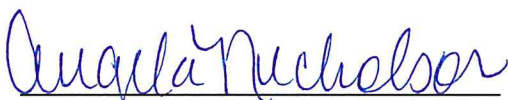
Council Member Brooks stated that Keep Sherwood Beautiful will award the Yard of the Month for Halloween decorations. Nominations are needed for Yard of the Month for Christmas decorations. Council Member Brooks also announced that Betty Barnhardt will be retiring from Keep Sherwood Beautiful January 1, 2022. Keep Sherwood Beautiful will have a meeting Tuesday, October 27, 2021, at 3:30 at the Bill Harmon Recreation Center.

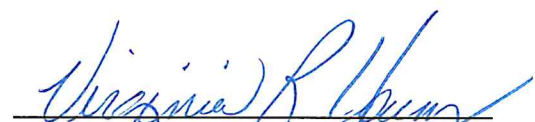
Council Member McMinn announced there will be a Veteran's Memorial on Wednesday, November 10, 2021, at 9:00 a.m. at Sherwood Forest.

Council Member Williams announced the Sherwood Rotary Club is doing a fundraiser at Outback this week, and another fundraiser at Argenta Theatre on November 11, 2021. The funds will be used for scholarships.

No further business, Council Member Brooks, seconded by Council Member Heye-Townsell, made a motion to adjourn at 7:05 p.m.

ATTEST:


Angela Nicholson, City Clerk


Virginia R. Young, Mayor