City of **SHERWOOD**
Permits - Planning - Engineering - Code Enforcement
31 Shelby Drive (501) 835-4753 FAX (501)392-0088
permits@cityofsherwood.net

www.cityofsherwood.net Engineering Permits & Planning

PERMIT NUMBER:

SIGN PERMIT APPLICATION - COMMERCIAL

Please provide copies of the following with this application:

1. Site plan indicating location of all existing and proposed signage.
2. Drawing showing the shape, dimensions, and structural plan.
3. Artwork for purposed signage.
4. Property/building owner consent.

Fees:

Sign permit, initial, inspection, per lot zone $35.00
Revised sign permit $20.00 Re-inspection $15.00
Billboard $150.00 Annual Renewal $75.00
Temporary commercial sign $10.00
Deviation for strict compliance $200.00

PROPERTY OWNER INFORMATION

Owner or Lessee of Sign Location

Mailing Address

City State ZIP

Telephone

Email

CONTRACTOR INFORMATION

Contractor and/or sign installer

Mailing Address

City State ZIP

Telephone

Email

SIGN INFORMATION

Address of proposed signage

Present Use (retail, restaurant, house of worship, etc.)

$
Combined total value of all construction, materials and labor

N/A
Primary frontage street of parcel in linear feet

N/A
Secondary frontage street of parcel in linear feet

N/A
Linear store frontage in feet (if multiple tenant building)

List below the type of signage, number of signs, dimensions, and size of all proposed and existing signage related to this use:

Type (freestanding, wall, projecting or billboard)	Number	Dimensions	Size (Sq Ft)	Illuminated	New, Relocate or Replace	Permanent or Temporary
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I hereby submit this application for a sign permit and acknowledge that the information given hereon, together with required supplementary drawings or technical data, are all a part of said application and upon issuance of permit hereby certify that work will be done as stated or shown as part of said application and will be held in compliance with City Ordinances. It is further known to not comply with any part or terms is sufficient cause to revoke a permit, and permit is voided if work is not begun within six (6) months. I agree to indemnify and hold the city harmless from all damages, demands or expenses of every character which in any manner be caused by the sign or sign structure.

Owner: Contractor:

For office use only

Zoning Classification: --
Corner Lot/Intersection: ☐ Yes ☐ No
Electrical Permit Required ☐ Yes ☐ No
Right of Way Maintained ☐ Yes ☐ No
Application Reviewed by:

Application Received Date:
Application Received By:
Fee $ Paid Date

Comments: